

# Mortgage Questionnaire

## 1 Personal Details

	Client 1	Client 2
Title		
First Name		
Middle Name(s)		
Surname		
Previous / Maiden Name		
Marital Status		
Current Address		
Post Code		
Date Move in to Current Address		
<b>Residential Status</b> (eg homeowner, renting, living with relatives etc)		
Date of Birth		
Home Telephone		
Mobile Telephone		
Work Telephone		
Email Address		
Nationality		

# 2 Children & Dependants

Name	Age	Name	Age

#### 3 Previous Residences

If you have lived at your current address for less than three years, please complete this section.

	Client 1	Client 2
Previous Address 1		
Post Code		
Date Moved In		
Date Moved Out		
Residential Status (eg homeowner, renting, living with relatives etc)		
Previous Address 2		
Post Code		
Date Moved In		
Date Moved Out		
<b>Residential Status</b> (eg homeowner, renting, living with relatives etc)		

# 4 Employment Details

	Client 1	Client 2
Employment Status (employed, self-emp, retired, housekeeper, unemployed)		
National Insurance Number		

# 4.1 Employer Details

# If self-employed, go to section 5.

	Client 1	Client 2
Current Employer		
Basis of Employment (full time, part time, fixed contract etc)		

	Client 1	Client 2
Employer Address		
Telephone Number		
Occupation / Job Title		
Start Date		
Are you on probation?		
Probation End Date		
Do you have a second occupation(s)? (If yes, please provide further details in notes section)		

# Previous Employer (if less than 12 months with current employer)

	Client 1	Client 2
Previous Occupation / Job Title		
Previous Employer		
Previous Start Date	/ /	/ /
Previous End Date	/ /	/ /

# 4.2 Gross Employment Income (Annual)

	Client 1	Client 2
Basic Salary	£ p.a.	£ p.a.
Car Allowance	£ p.a.	£ p.a.
Guaranteed Bonus	£ p.a.	£ p.a.
Guaranteed Overtime	£ p.a.	£ p.a.
Guaranteed Shift Allowance	£ p.a.	£ p.a.
Regional Weighting	£ p.a.	£ p.a.
Other	£ p.a.	£ p.a.
Bonus/Commission (regular)	£ p.a.	£ p.a.
Overtime (regular)	£ p.a.	£ p.a.
Shift Allowance (regular)	£ p.a.	£ p.a.
Other	£ p.a.	£ p.a.

# 5 Self-Employed Business Details

	Client 1	Client 2
Name of Business		
Address		
Occupation / Job Title		
Type of Business		
Date Business Started / Holding Acquired (if less than 1 year, please provide previous employment details in the Notes section)	/ /	/ /
Business Status Sole trader, limited co, LLP		
Company Registration No		
Percentage Shareholding in Business	%	%
Are you a contractor?		

# 5.1 Self-Employed Income

	Client 1	Client 2
Number of Years' Accounts / Self- Assessment Available		
	Latest	Year (1)
Year End		
Net Profit (before taxation)	£ p.a.	£ p.a.
Net Dividend (if Ltd)	£ p.a.	£ p.a.
Director's Salary (if Ltd)	£ p.a.	£ p.a.
	Previou	s Year (2)
Year End		
Net Profit (before taxation)	£ p.a.	£ p.a.
Net Dividend (if Ltd)	£ p.a.	£ p.a.
Director's Salary (if Ltd)	£ p.a.	£ p.a.

#### 5.2 Accountant Details

Name of Firm and Contact Name	
Address and Contact Details (phone number and/or email address)	

#### 6 Other Gross Income (Annual)

	Client 1	Client 2
Rental Income	£ p.a.	£ p.a.
Child Benefit	£ p.a.	£ p.a.
Working Tax Credit	£ p.a.	£ p.a.
Child Tax Credit	£ p.a.	£ p.a.
Disability Benefits (e.g. DLA, PIP etc)	£ p.a.	£ p.a.
Pension (State)	£ p.a.	£ p.a.
Pension (Private)	£ p.a.	£ p.a.
Investment(s)	£ p.a.	£ p.a.

# 7 Future Changes to Employment

	Client 1	Client 2
Do you expect your employment circumstances to change? (If yes please provide details in Notes)		

#### 8 Future Changes to Income & Retirement

	Client 1	Client 2
Do you expect your income to change in the foreseeable future?		
What is your State Pension Age?		
What is your expected retirement age?		

# 9 Existing Credit & Commitments

Please tick if you have any of the following and provide further details in the relevant sections.

	Client 1	Client 2
Personal Loan(s) (Section 9.1)		
Hire Purchase(s) (Section 9.2)		
Credit Card(s) / Store Card(s) / Mail Order(s) (Section 9.3)		
Overdraft(s) (Section 9.4)		
Spousal Maintenance (Section 9.5)		
Child Maintenance (Section 9.6)		

#### 9.1 Personal Loan(s)

	1	2
Lender / Company		
Borrower (1, 2 or joint)		
Purpose		
Start Date		
End Date		
Original Loan Amount	£	£
Amount Outstanding	£	£
Monthly Payment	£	£

	3	4
Lender / Company		
Borrower (1, 2 or joint)		
Purpose		
Start Date		
End Date		
Original Loan Amount	£	£
Amount Outstanding	£	£
Monthly Payment	£	£

# 9.2 Hire Purchase & Lease

	1	2
Lender / Company		
Borrower (1, 2 or joint)		
Purpose		
Start Date		
End Date		
Original Loan Amount	£	£
Amount Outstanding	£	£
Monthly Payment	£	£

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	1	2
Lender / Company		
<b>Borrower</b> (1, 2 or joint)		
Credit Limit	£	£
Amount Outstanding	£	£
Do you pay the full amount each month?		
	3	4
Lender / Company	3	4
Lender / Company Borrower (1, 2 or joint)	3	4
Borrower	<b>3</b> £	4 £
Borrower (1, 2 or joint)		

## 9.4 Overdraft

	1	2
Lender		
Borrower (1, 2 or joint)		
Overdraft Limit	£	£
Current Balance	£	£

# 9.5 Spousal Maintenance

	Client 1	Client 2
End Date		
Amount	£ p.m.	£ p.m.

# 9.6 Child Maintenance

	Client 1	Client 2
End Date		
Amount	£ p.m.	£ p.m.

# 9.7 Existing Property & Mortgages

How many residential properties do you own?	
How many buy-to-let properties do you own?	

# 9.8 Existing Residential Property

	Existing Residential (1)	Existing Residential (2)
Property Address		
Owner (1, 2 or joint)		
Current Value of Property	£	£
Is there a mortgage secured against this property?		
Lender		
Mortgage Account Number		
Amount of Loan Outstanding	£	£
Term Remaining		
To be Redeemed?		
Current Interest Rate (%)		
Monthly Mortgage Payment	£ p.m.	£ p.m.
Interest Rate Type (eg, fixed, tracker, variable)		
Does an Early Repayment Charge (ERC) apply? (if so, how much and until when)		
<b>Repayment method?</b> (repayment, interest only, part and part)		

	Existing Buy to Let (1)	Existing Buy to Let (2)
Property Address		
<b>Owner</b> (1, 2 or joint)		
Estimated Property Value	£	£
Current Value of Property	£	£
Is property currently let? (if so, monthly rent?)		
Is there a mortgage secured against this property?		Yes 🗌 No 🗌
Lender		
Mortgage Account Number		
Amount of loan outstanding	£	£
Term remaining		
To be redeemed?		Yes 🗌 No 🗌
Current interest rate (%)		
Monthly mortgage payment	£	£
Interest Rate Type (eg, fixed, tracker, variable)		
Rate End Date		
Does an Early Repayment Charge (ERC) apply? (if so, how much and until when)		
<b>Repayment method?</b> (repayment, interest only, part and part		

#### 10 Bank Accounts, Savings & Investments

Owner (1,2 or joint)	Account Type	Provider	Amount	Monthly Contribution
			£	£ p.m.
			£	£ p.m.
			£	£ p.m.
			£	£ p.m.
			£	£ p.m.

#### 11.1 Bank Details

	Client 1	Client 2
Bank / Building Society		
Address		
Name(s) of Account Holder(s)		
Sort Code (00-00-00)	( )-( )-( )	( ) - ( ) - ( )
Account Number		
How long have you held this account? (years)	yrs	yrs

# 12 Budget Planner

Please note, that where a new house is being purchased, any house related costs should reflect those of the new property where relevant e.g. council tax. Any changes to desirable expenditure e.g. entertainment should also be considered.

#### 12.1 Utility & Other Bills

	Client 1	Client 2	Joint
Gas / Other Heating	£ p.m.	£ p.m.	£ p.m.
Electricity	£ p.m.	£ p.m.	£ p.m.
Water	£ p.m.	£ p.m.	£ p.m.
Telephone / Broadband	£ p.m.	£ p.m.	£ p.m.
Digital / Cable TV	£ p.m.	£ p.m.	£ p.m.
TV Licence	£ p.m.	£ p.m.	£ p.m.
Council Tax	£ p.m.	£ p.m.	£ p.m.
Ground Rent	£ p.m.	£ p.m.	£ p.m.
Service Charge	£ p.m.	£ p.m.	£ p.m.
Utility and Other Bills Total	£ p.m.	£ p.m.	£ p.m.

# 12.2 General Living Costs

	Client 1	Client 2	Joint
Food	£ p.m.	£ p.m.	£ p.m.
Clothing	£ p.m.	£ p.m.	£ p.m.
Personal Goods (e.g. toiletries)	£ p.m.	£ p.m.	£ p.m.
Mobile Phone	£ p.m.	£ p.m.	£ p.m.
Household Goods (e.g. furniture)	£ p.m.	£ p.m.	£ p.m.
Repairs	£ p.m.	£ p.m.	£ p.m.
School / Child Minding Fees	£ p.m.	£ p.m.	£ p.m.
Entertainment / Recreation (inc alcohol and tobacco)	£ p.m.	£ p.m.	£ p.m.
Holidays	£ p.m.	£ p.m.	£ p.m.
Other	£ p.m.	£ p.m.	£ p.m.
General Living Costs Total	£ p.m.	£ p.m.	£ p.m.

# 12.3 Transport

	Client 1	Client 2	Joint
Fuel	£ p.m.	£ p.m.	£ p.m.
Road Tax	£ p.m.	£ p.m.	£ p.m.
Insurance	£ p.m.	£ p.m.	£ p.m.
Servicing	£ p.m.	£ p.m.	£ p.m.
Parking	£ p.m.	£ p.m.	£ p.m.
Fares (e.g. travel card)	£ p.m.	£ p.m.	£ p.m.
Other	£ p.m.	£ p.m.	£ p.m.
Transport Total	£ p.m.	£ p.m.	£ p.m.

#### 12.4 Investments & Insurance

	Client 1	Client 2	Joint
Private Pensions	£ p.m.	£ p.m.	£ p.m.
Insurances (eg home, life, pet, travel)	£ p.m.	£ p.m.	£ p.m.
Savings / Investment	£ p.m.	£ p.m.	£ p.m.
Investments & Insurance Total	£ p.m.	£ p.m.	£ p.m.

# 12.5 Budget

	Client 1	Client 2
Do you expect your regular outgoings to change significantly in the foreseeable future?		
If yes, please provide details		
What is the maximum monthly payment you are prepared to set to meet your mortgage needs?		£

# 13 Credit History

	Client 1	Client 2
Have you ever had a judgment for debt or a loan default registered against you? If yes, please provide details in Notes section	Yes 🗌 No 🗌	Yes 🗌 No 🗌
Have you ever been declared bankrupt or made an arrangement with your creditors? If yes, please provide details in Notes section	Yes 🗌 No 🗌	Yes 🗌 No 🗌
Have you ever failed to keep up your payments under any mortgage, rental or loan agreement? If yes, please provide details in Notes section	Yes 🗌 No 🗌	Yes 🗌 No 🗌
Have you ever had a property repossessed? If yes, please provide details in Notes section	Yes 🗌 🛛 No 🗌	Yes 🗌 No 🗌
Have you ever a mortgage / loan refused? If yes, please provide details in Notes section	Yes 🗌 🛛 No 🗌	Yes 🗌 No 🗌
Have you ever had, or do you currently have a payday loan? If yes, please provide details in Notes section	Yes 🗌 No 🗌	Yes 🗌 No 🗌
Have you ever been in, or are you currently part of a Debt Management Plan*? If yes, please provide details in Notes section	Yes 🗌 No 🗌	Yes 🗌 No 🗌

Notes (please confirm which section they refer to):

# Please note – if you are not completing the form together with the AIMS broker, there is no need to complete following section as we'll go through these important points together.

# Mortgage Needs & Preferences

### **1** Client Needs & Circumstances

Are there any specific requirements or concerns that you have that could influence your choice of mortgage?		
How concerned are you about the possibility of interest rate increases?	Very concerned  Moderately Concerned  Not Concerned	
Reason		

#### 2 New Mortgage Product Preferences

#### **Fixed Rate**

•	ant is it to have certainty of the ayment amount for a period of time?	Very important 🗌 Moderately important 🗌 Not important 🗌
	If so, over what period?	
Reason		

#### Variable Rate

How important is it for the interest rate to be managed by the BoE / LIBOR as opposed to the lender?	Very important 🗌 Moderately important 🗌 Not important 🗌
If so, over what period?	
Reason	

#### **Capped Rate**

How importo	at is it to have containty of the	
How important is it to have certainty of the		
maximum repayment amount for a period		Very important 🗌 Moderately important 🗌 Not important 🗌
	of time?	
	If so, over what period?	
Reason		

#### **Rate Preferences**

Where you have not indicated any	
particular preference for a rate type, how	
important is it to you to secure the lowest	Very important 🗌 Moderately important 🗌 Not important 🗌
total cost over a specified period of time	
accepting the rate/payment may fluctuate?	
If so, over what period?	
Reason	

#### **Early Repayment Charges**

	J	
Do you o	expect to pay off part, or all, of your mortgage early?	Yes 🗌 No 🗌
lf yes, please provide details		
	Do you expect to move again?	Yes 🗌 No 🗌
lf yes, please provide details		
	Int is it to NOT to be subject to rry Repayment Charge (ERC)?	Very important 🗌 Moderately important 🗌 Not important 🗌
What is	the maximum ERC period you would consider?	
Reason		

# **3 New Mortgage Feature Preferences**

#### Overpayments

How important is it to have the facility to make overpayments on your mortgage?	Very important 🗌 Moderately important 🗌 Not important 🗌	
If so, would up to 10% per annum be sufficient to meet your needs?	Yes 🗌 No 🗌	
Reason		

# **Underpayments & Payment Holidays**

How important is it to have the facility to make underpayments on your mortgage?	Very important 🗌 Moderately important 🗌 Not important 🗌
Reason	

How important is it to have the facility to take payment holidays on your mortgage?		Very important 🗌 Moderately important 🗌 Not important 🗌
Reason		

#### Offset

How important is it to have the facility to offset your savings against your mortgage?	
Reason	

# Additional Secured Borrowing

How important is it to have the facility to borrow additional monies on you mortgage	Very important I Moderately important I Not important I
Reason	

#### Portability

How important is it to be able to port your mortgage terms a new property?		Very important D Moderately important D Not important D	
Reason			

#### Fees

Do you have funds available to pay the product / arrangement fees up front?		Yes 🗌 No 🗌	
How impo	ortant is it to be able to add the fees to the loan?	Very important 🗌 Modera	ately important 🗌 Not important 🗌
Reason			

Do you have funds available to pay the valuation / booking fees up front?		Yes 🗌 No 🗌	
How import	ant is it for the lender to cover the fees?	Very important 🗌 Modera	ately important 🗌 Not important 🗌
Reason			

Do you have funds available to pay the legal fees up front?			Yes 🗌 No 🗌
How important is it for the lender to cover the legal fees?		Very important 🗌 Moderately important 🗌 Not important 🗌	
Reason			

#### **Completion Timescales**

How important is it to for the mortgage to be competed as quickly as possible?		Very important 🗌 Moderately important 🗌 Not important 🗌	
Reason			

## **Declaration**

To be completed by all clients. Please read this document carefully before signing.

I confirm that I have provided this information on the understanding that it will be used in the strictest confidence and that it does not place me under any obligation to take up any recommendation that may be made.

	Signature	Date
Client 1		
Client 2		

#### Additional Declaration

If you would like us to keep in touch after we have arranged your mortgage finances we shall need your permission. Please certify your authority for us to contact you with details of mortgages and offers which we believe are likely to be of interest to you by signing the declaration below.

	Signature	Date
Client 1		
Client 2		